U.S. Tax Withholding Forms (for Students only)

Date and Time:
Tuesday, August 14, 2018 - 10:30am to 12:00pm
Thursday, August 23, 2018 - 10:30am to 12:00pm
Tuesday, August 28, 2018 - 9:00am to 10:30am

Description: This orientation workshop is designed for all U-M international employees (including international students who will work for U-M), and for students who will receive fellowships that pay for living expenses (not just tuition.)

Before you start work, you will be asked to fill out a number of forms, including Internal Revenue Service (IRS) Form W-4, State of Michigan Form W-4, the "Alien Certificate", and perhaps other forms if your country has a tax treaty with the United States.

During this workshop, a representative from the U-M Payroll Office will explain how to fill out these forms so that you can be sure you are filling them out correctly. The Payroll Office representative will also explain the tax-related documents that you as a U-M employee can expect to receive from the Payroll Office and when you can expect to receive them. The workshop will conclude with a brief introduction to the ITIN (Individual Taxpayer Identification Number) and an explanation of who does and does not need to apply for the ITIN.

Date | Time | Location | Room
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Tue, Aug 14 | 10:30am-12pm | Jeff T Blau Hall and Kresge Hall, Ross School of Business | B1560
Thu, Aug 23 | 10:30am-12pm | Ross School of Business [1]
Tue, Aug 28 | 9am-10:30am |

This workshop is co-sponsored by the Payroll Office [2].

Tags:
orientation [3], workshop [4]

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Links
[3] https://internationalcenter.umich.edu/event-tags/orientation