



5 Working Days Processing Time

Instructions:

PLEASE NOTE all J-1 Scholars receive a Social Security letter at Mandatory Check-in.

- If you have not attended Mandatory Check-in, do not submit this form now. The International Center cannot issue a Social Security letter until you have checked in.
- If you have attended Mandatory Check-in, please check your records to make sure you do not have this letter already. This letter was given to you at the end of the check-in session with your insurance documents. If you have lost the letter, please follow these instructions:
 - 1) Fill out Section 1 of this form.
 - 2) Make a photo copy of your current DS-2019 (Page 1) before coming to the International Center.
 - 3) Bring this form, your passport, and the copy of your DS-2019 to the International Center Information Desk.

Section 1, to be completed by the J-1 Scholar:

LAST NAME	FIRST NAME	MIDDLE NAME
DATE OF BIRTH (mm-dd-yyyy)	UNIQUENAME	UMID

Section 2, to be completed by the University of Michigan International Center:

This is to certify that the above named full-time scholar is in the United States on the University of Michigan's Exchange Visitor Program, P-1-00142, and has our authorization to work on-campus. If you have any additional questions, please feel free to contact the University of Michigan International Center at 734.764.9310.

 U-M International Center Signature

 Date

Louise Baldwin, *Senior Associate Director/RO*
 Scott Manley, *Assistant Director/ARO*
 Oluwadamilare Adeyeri, *Advisor/ARO*
 Katherine Flanner, *Advisor/ARO*
 Kaitlin Loomis, *Advisor/ARO*

John Prescott, *Advisor/ARO*
 Monica Roskamp, *Advisor/ARO*
 Elizabeth Wiseman, *Advisor/ARO*
 Susan Woodard, *Immigration Assistant/ARO*
 Katherine Yang, *Immigration Assistant/ARO*

International Center Use Only	<input type="checkbox"/> Stamp/I-94 Checked	Initials: _____	Date: _____
	<input type="checkbox"/> In ACTIVE NONACTIVE	Initials: _____	Date: _____
	<input type="checkbox"/> Approved	Initials: _____	Date: _____
	<input type="checkbox"/> Follow-up Needed	Initials: _____	Date: _____
	<input type="checkbox"/> Out	Initials: _____	Date: _____

08/2021